



MyChinaDocs, LLC
 Document Authentications & Visas
 1860 FM-359 Rd., #125
 Richmond, TX 77406
832-368-1844

Houston Chinese Consulate Visa Requirements as of 03/25/2013

Standard Requirements for ALL Visa Types:

- Completed Visa Application Form (no handwriting except original signature) – Must list at least one planned hotel or residence in China (street addresses with China local phone numbers) in Block 2.5.
- Original passport with at least 6 months validity remaining and at least three blank visa pages inside the passport.
- One copy of the passport's Photo/Signature page (*black & white copy OK*)
- Copy of each applicant's driver's license.
- Money order for China visa fees made payable to "Consulate General of the PRC in Houston" (fees for all visas in your shipment may be combined on a single money order).
- Prepaid, self-addressed FedEx or UPS letter pack for return shipping.
- MyChinaDocs service fee (*Personal/Business Checks Accepted*)

Additional Requirements for Specific Types of Visas:

Tourist Visa	Tourist Visa for Child Under Age 18	Tourist Visa for non-US Citizens	Business Visa	Business Visa for non-US Citizens
<p><u>Either</u> –</p> <p>A. A photocopy of the <u>roundtrip</u> airline ticket & hotel reservation, or</p> <p>B. An invitation letter from a company or government agency in China, or</p> <p>C. If you plan to stay with friends or relatives in China, a copy of an invitation letter from the person who will be your host. The person inviting you must also send a copy of their Chinese identification card.</p>	<p>All Tourist Visa requirements plus:</p> <ul style="list-style-type: none"> • Copy of child's birth certificate for each child traveling • Copy of <u>both</u> parents' passports for each child 	<p>All Tourist Visa requirements plus:</p> <ul style="list-style-type: none"> • Completed Visa Supplementary Form (Section D) • Original foreign passport • Original US green card or work visa • Copy of US green card or work visa 	<ul style="list-style-type: none"> • Invitation letter from company in China (or from your company's office in China) 	<ul style="list-style-type: none"> • Completed Visa Supplementary Form (Section D) • Original foreign passport • Original US green card or work visa • Copy of US green card or work visa • Invitation letter from company in China (or from your company's office in China)

Tourist Visa for Child Under Age 18 Who Was Adopted from China

All **Tourist Visa** Requirements plus:

- Copy of child's Birth Certificate for each child traveling (*if no US birth certificate, include copy of ALL pages of Chinese birth certificate*)
- Copy of both parents' passports for each child traveling
- Copy of adoption paperwork from either US or China
- The child's original Chinese passport
- Two copies of the child's original Chinese passport



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Invitation Letters for **Tourist** Visas

IF you are providing an invitation letter from a company or government office in China, OR if you are submitting an invitation letter from the friends or relatives with whom you plan to stay in China, the invitation must be submitted with your visa application. The invitation letter may be submitted as a fax or photocopy, but should include:

- A. Personal information of the applicant: name, gender, date of birth, etc.
- B. Information concerning the applicant's visit to China: purpose of the visit, date of arrival and leaving, places to visit, relationship between the applicant and the inviter, and who will bear the cost of the applicant's accommodations in China.
- C. Information of the inviter: name of the unit or individual, phone number, address, and if applicable, seal and signature of the legal representative.

If the invitation letter is issued by an individual in China, the person inviting you must include a photocopy of his or her Chinese identification card.

Invitation Letters for **Business** Visas

IF you are applying for a Business Visa, you must include an invitation letter from a Chinese company, or from your own company's Chinese office. The letter may be submitted as a fax or photocopy, but should include:

- A. Personal information of the invitee: name, gender, date of birth, etc.
- B. Information concerning the invitee's visit to China: purpose of the visit, date of arrival and leaving, places to visit, relationship between the applicant and the inviter, and who will bear the cost of the applicant's accommodations in China.
- C. Information of the inviter: name of the unit, phone number, address, seal and signature of the legal representative.

Travel Itinerary Photocopies

Effective August 1, 2012, **anyone applying for a Tourist Visa** and planning to stay in hotels in China, must submit a copy of their roundtrip airline and hotel reservations.

NOTE: *If you are applying for visas for an entire family or for a group of friends, you must submit one copy of your airline/hotel reservation for each applicant. For example, if a family of four is traveling, the Consulate will require four copies of the reservations – even if the travel arrangements are identical.*